

# TotalWellness Flu Vaccine Storage and Transport Log

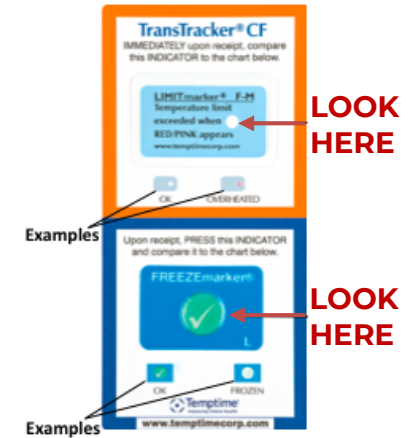


Upon receiving your shipment, do a quick inventory by comparing the contents of the box with the packing slip you've been provided. If you are missing any vaccines, contact TotalWellness immediately. Vaccine should be promptly unpacked upon arrival and placed into a refrigerator. Vaccine can be stored in one of two locations:

1. A separate fridge designated for vaccine storage
2. In a common fridge on a separate shelf designated for vaccine storage

Store vaccine in the middle of the refrigerator (away from walls and vents), leaving room for air to circulate around the vaccine. Never store vaccine in refrigerator doors or drawers. Never use a dormitory style refrigerator to store vaccine. The temperature indicators and thermometer must be with the vaccine at all times. Additional instructions are provided in the TotalWellness contractor manual. In the event that your vaccine has been exposed to improper storage conditions, please contact the TotalWellness Director of Nursing at 402.964.0542 ext. 121. We will contact the manufacturer to confirm if vaccine is acceptable for use.

Upon arrival, utilize the TransTracker® CF to determine if your vaccine temperature has been properly maintained. Ensure you are looking at the indicators and not the examples (see image to the right). Monitor the vaccine twice a day (morning and night) while in your refrigerator and record the temperature when you are at home. Vaccine should be stored at **36°F to 46°F** to maintain effectiveness. Be aware that the thermometer reading will quickly adjust to the air temperature. It is best to read the thermometer while it is inside the cooler or inside your fridge. When using the TransTracker® CF, place a check mark in each column if the LIMITmarker™ F-M and FREEZEmarker® temperature indicators statuses look okay (watch for change in color).



## Vaccine Temperature Log

Date	Time	Temperature	LIMITmarker™ F-M	FREEZEmarker®	Notes
Vaccine Received from TotalWellness		N/A – Use TransTracker Only			
<b>Day 1:</b>					
<b>Day 2:</b>					
<b>Day 3:</b>					
<b>Day 4:</b>					
<b>Day 5:</b>					
<b>Day 6:</b>					
<b>Day 7:</b>					
<b>Day 8:</b>					
<b>Day 9:</b>					
<b>Day 10:</b>					

On the day of your flu shot event, document the vaccine temperature and verify temperature indicator statuses look okay with check marks below:

Event ID:	Date:	Time	Temperature	LIMITmarker™ F-M	FREEZEmarker®	Notes
<b>Temperature of vaccine in refrigerator prior to leaving for flu shot event</b>						
<b>Temperature of vaccine in cooler upon arrival</b>						
<b>Temperature of vaccine in cooler during flu shot event - please monitor and record temperature every hour</b>						
<b>Temperature of vaccine in cooler before returning vaccine to TotalWellness</b>						

**Document Vaccine Quantities Below:**

Doses Received: \_\_\_\_\_ Doses Administered: \_\_\_\_\_ Doses Wasted: \_\_\_\_\_ Doses Returned: \_\_\_\_\_

**Is your Confidential Envelope of paperwork included in this return shipment?** \_\_\_\_ Yes \_\_\_\_ No

If No, please provide the tracking number for the shipment the Confidential Envelope will be returned with: Tracking #: \_\_\_\_\_

I \_\_\_\_\_ verify that the vaccine provided to me was stored and transported properly. At no time while the vaccine was in my possession and control was there any indication that the vaccine was not within the recommended temperature range (unless noted in the log).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return completed log to TotalWellness with your overnight return vaccine shipment.